



# We Care Online Clinical Policy

## **Attire:**

- Scrub tops and scrub pants are preferred and free of wrinkles.
- Any color and any type of medical scrubs are acceptable.
- If the attire is unacceptable, students will be sent home for appropriate clothing.
- Wear comfortable, neat, and clean shoes, preferably a type of tennis shoe or nursing shoe. Preferably white but all colors will be acceptable. Shoes must be worn with socks.
- No open toe shoes or sandals are allowed.
- Limit personal items you wear. Jewelry should be at a minimum. Wedding bands and earring studs may be only be worn only. Necklaces, bracelets, and facial piercings are not acceptable.

## **Hair:**

- Hair shoulder length
- Longer hair must be pulled back from the face to prevent interference when students work on the floor.

## **Nails:**

- Nails are to be short.
- Artificial fingernails are NOT acceptable due to infection control issues.

## **Name Tags:**

- We Care Online name tags must be worn on your right or left shoulder during clinicals at all times.
- Your clinical instructor will hand out the name badges at the beginning of each clinical session. Students are to return them after each clinical session so that they are not misplaced or lost.

## **Children/Pets:**

- No children or pets will be allowed at the facility during your clinical sessions.

## **Climate Control:**

- Please bring a sweater or lab jacket due to variations in room temperature and personal preference.
- It is not acceptable to adjust resident room temperature according to your own temperature preferences. Please be respectful of their home.

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### Cell Phone Policy:

- **ALL** student cell phones **MUST** be left at home or in your vehicle during ALL lab/clinical sessions.
- **NO** cell phones are to be brought onto the clinical premises for any reason. This is to prevent HIPAA violations and also to respect the resident's privacy in their home.
- **NO** exceptions are allowed to have cell phones in the facility buildings during lab/clinical sessions.
- If a student needs to be reached by a family member during lab/clinical hours, they may call the facility to reach the student for emergency purposes only. Students must receive permission from the clinical instructor if they wish to go to their vehicle during the scheduled break times to check cell phone messages. The cell phone must stay with the vehicle at all times. Instructor permission is required for each break time so that they are aware of their location at all times.
- Students are not allowed to leave facility building during lab/clinicals without prior clinical instructor permission.
- **1st Cell Phone Violation:** If a student is caught with a cell phone in the facility during lab/clinicals, the clinical instructor will confiscate the cell phone from the student immediately. The cell phone will be returned after the clinical session has ended. The student will receive a written warning by email on the day it occurred from the clinical instructor, and the program coordinator will be cc'd on the email. A copy of the written email warning will be placed in the student's file. **No verbal warnings, no exceptions for the first violation.**
- **2nd Cell Phone Violation:** If a student is caught a 2nd time with a cell phone in the facility building during lab/clinicals, the student will immediately be asked to leave clinicals. The student will fail the course. **No verbal warnings and no exceptions will be allowed for the second violation.**

Students who have questions or concerns about the clinical policy, please don't hesitate to reach out to your clinical instructor or contact [melanie@wecareonlineclasses.com](mailto:melanie@wecareonlineclasses.com).