



CMA COURSE 2020 25 CLINICAL CONTACT HOURS

****Please pay close attention to the following details when creating clinical schedules.**

Lab/Clinical Hours

- CMA Courses are 8 weeks long
- Clinical hours are done the last 4-5 weeks of class
- **DO NOT** use military time
- 8hrs or less per clinical session (9hrs total with breaks)
- May **START** at 6am and must **END** by 9pm
- Keep the hours spread out evenly **OR** have more hours towards end of course
- Students spend approximately 6.25hrs a week in the classroom

State Mandated

- Breaks cannot count towards clinical hours
- 8hr lab/clinical day ▪ 2-15 min breaks 1-30 min break
- 7hr lab/clinical day ▪ 1-15 min break 1-30 min break
- 6hr lab/clinical day ▪ 1-15 min break 1-30 min break
- 5hr lab/clinical day ▪ 1-30 min break
- 4hr lab/clinical day ▪ 1-15 min break
- >3hr lab/clinical day ▪ Instructors choice if break is needed or not

IMPORTANT:

- Spread out the time evenly if possible **OR** have more days towards the end of course. (Submitting 5hrs once a week for last 5wks or 6.25hrs for last 4wks)
- Clinicals cannot get ahead of classroom studies so having clinicals towards the end of the course is most successful.
- Use time frames for clinicals listed on the page below to create your schedule
- **Goal: Try to end clinicals as close to end date as possible within 5 days or less, otherwise, please choose course dates previous to that course.**
- **To SUBMIT A SCHEDULE [>CLICK HERE<](#)**

SEE PAGE 2 FOR YOUR TIMEFRAME TO SUBMIT CLINICAL DATES

Thank you,



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****We kindly ask that “Course Dates” be emailed as soon as instructors know when they wish to teach. Advanced noticed 2 months or more prior to course date is preferred but not mandated. This helps WCO process the paperwork and advertise for the course so that it is most successful. We do accept 12 months in advance notice for all classes.****

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LAST DAY TO INFORM WCO TO SUBMIT THIS COURSE	MONTH	2020 CMA COURSE DATES	CLINICALS MUST BEGIN ON OR AFTER	CLINICALS MUST END ON OR BEFORE
12/16/2019	JANUARY	1/8/20 -- 3/2/20	1/27/2020	3/1/2020
12/16/2019		1/14/20 -- 3/9/20	2/3/2020	3/8/2020
1/2/2020		1/21/20 -- 3/16/20	2/10/2020	3/15/2020
1/6/2020		1/28/20 -- 3/23/20	2/17/2020	3/22/2020
1/13/2020	FEBRUARY	2/4/20 -- 3/30/20	2/24/2020	3/29/2020
1/20/2020		2/11/20 -- 4/6/20	3/2/2020	4/5/2020
1/27/2020		2/18/20 -- 4/13/20	3/9/2020	4/12/2020
2/3/2020		2/25/20 -- 4/20/20	3/16/2020	4/19/2020
2/10/2020	MARCH	3/3/20 -- 4/27/20	3/23/2020	4/26/2020
2/17/2020		3/10/20 -- 5/4/20	3/30/2020	5/3/2020
2/24/2020		3/17/20 -- 5/11/20	4/6/2020	5/10/2020
3/2/2020		3/24/20 -- 5/18/20	4/13/2020	5/17/2020
3/9/2020		3/31/20 -- 5/25/20	4/20/2020	5/24/2020
3/16/2020	APRIL	4/7/20 -- 6/1/20	4/27/2020	5/31/2020
3/23/2020		4/14/20 -- 6/8/20	5/4/2020	6/7/2020
3/30/2020		4/21/20 -- 6/15/20	5/11/2020	6/14/2020
4/6/2020		4/28/20 -- 6/22/20	5/18/2020	6/21/2020
4/13/2020	MAY	5/5/20 -- 6/29/20	5/25/2020	6/28/20
4/20/2020		5/12/20 -- 7/6/20	6/1/2020	7/5/2020
4/27/2020		5/19/20 -- 7/13/20	6/8/2020	7/12/2020
5/4/2020		5/26/20 -- 7/20/20	6/15/2020	7/19/2020
5/11/2020	JUNE	6/2/20 -- 7/27/20	6/22/2020	7/26/2020
5/18/2020		6/9/20 -- 8/3/20	6/29/2020	8/2/2020
5/25/2020		6/16/20 -- 8/10/20	7/6/2020	8/9/2020
6/1/2020		6/23/20 -- 8/17/20	7/13/2020	8/16/2020
6/8/2020		6/30/20 -- 8/24/20	7/20/2020	8/23/2020
6/15/2020	JULY	7/7/20 -- 8/31/19	7/27/2020	8/30/2020
6/22/2020		7/14/20 -- 9/7/20	8/3/2020	9/6/2020
6/29/2020		7/21/20 -- 9/14/20	8/10/2020	9/13/2020



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7/6/2020		7/28/20 -- 9/21/20	8/17/2020	9/20/2020
7/13/2020	AUGUST	8/4/20 -- 9/28/20	8/24/2020	9/27/2020
7/20/2020		8/11/20 -- 10/5/20	8/31/2020	10/4/2020
7/27/2020		8/18/20 -- 10/12/20	9/7/2020	10/11/2020
8/3/2020		8/25/20 -- 10/19/20	9/14/2020	10/18/2020
8/10/2020	SEPTEMBER	9/1/20 -- 10/26/20	9/21/2020	10/25/2020
8/17/2020		9/8/20 -- 11/2/20	9/28/2020	11/1/2020
8/24/2020		9/15/20 -- 11/9/20	10/5/2020	11/8/2020
8/31/2020		9/22/20 -- 11/16/20	10/12/2020	11/15/2020
9/7/2020		9/29/20 -- 11/23/20	10/19/2020	11/22/2020
9/14/2020	OCTOBER	10/6/20 -- 11/30/20	10/26/2020	11/29/2020
9/21/2020		10/13/20 -- 12/7/20	11/2/2020	12/6/2020
9/28/2020		10/20/20 -- 12/14/20	11/9/2020	12/13/2020
10/5/2020		10/27/20 -- 12/21/20	11/16/2020	12/20/2020
10/12/2020	NOVEMBER	11/3/20 -- 12/21/20 7wks	11/23/2020	12/20/2020
10/19/2020		11/10/20 -- 12/21/20 6wks	11/30/2020	12/20/2020
10/26/2020		11/17/20 -- 12/21/20 5wks	12/7/2020	12/20/2020
11/2/2020	DECEMBER	11/24/20 -- 12/21/20 4wks	12/7/2020	12/20/2020

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